

# Terms of Reference

## Gold Coast Tourism Advisory Panel

May 2019  
Version 3

## Abbreviations, acronyms and definitions (AAD)

AAD Reference	Description
DITID	Department of Innovation, Tourism Industry Development and the Commonwealth Games
GC GTH	Gold Coast Global Tourism Hub
GCTAP	Gold Coast Tourism Advisory Panel
PCE	Projects Chief Executive
GTH	Global Tourism Hub
TDPD	Tourism Development Projects Division
GC	Gold Coast

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# 1 Introduction

The Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID) contributes to the Queensland Government's objective of creating jobs and a diverse economy by focusing on leading the Advance Queensland initiative, the success of the Gold Coast 2018 Commonwealth Games and growing tourism in the State.

Global Tourism Hubs (GTHs) are iconic destinations, bringing together major tourist infrastructure and public realm for the benefit of the community.

On 5 March 2019 the Queensland Government approved the commencement of a market process to deliver a GTH on the Gold Coast.

As part of the process, the Minister for Innovation Tourism Industry Development and the Commonwealth Games (the Minister) seeks the advice and assistance of key Gold Coast stakeholders and to achieve that, the Gold Coast Tourism Advisory Panel (GCTAP) has been formed.

This document details the role and responsibilities of the GCTAP.

## 2 Role of the Gold Coast Tourism Advisory Panel

The role of the GCTAP is to:

- provide advice, direction and support to the Minister for Innovation Tourism Industry Development and the Commonwealth Games and TDPD on key issues for the Gold Coast GTH (GC GTH)
- advise on strategies to assist relevant communities to be kept informed of the status and impacts of the GC GTH
- advise on how the GC GTH can best support the key objectives of growing tourism, jobs and new opportunities for Gold Coast businesses
- support and assist the State in ensuring a balanced approach to fostering economic opportunity and addressing community expectations
- advocate to ensure the Gold Coast's interests as Australia's premier tourism destination are heard and considered in the GC GTH process

## 3 Scope

The scope of the Tourism Advisory Panel role involves a phased approach as follows:

- **Phase 1:** Registration Of Interest and Expressions Of Interest (Q1, 2019 – mid-2019)

Stakeholder engagement to test community sentiment and key issues together with potential mitigation options to inform a Cabinet submission at the completion of the EOI process.

- **Phase 2:** Request For Detailed Proposals phase (Q4, 2019 – Q4, 2020)

Provide advice on key community matters that should be taken into account in the preparation and assessment of the RFDP.

## 4 Resources

KPMG will provide necessary secretarial and consultancy support to ensure the successful operation of the GCTAP.

## 5 Membership

The GCTAP will be made up of:

- Mr John Witheriff (Chair)
- Mr John Morris
- Mr Tony Cochrane
- Mr Chris Mills
- Mr Dale Dickson

## 6 Ethical practices, confidentiality and privacy

The GCTAP members must have regard to the *Information Privacy Act 2009* and the *Queensland Public Sector Code of Conduct*. The GCTAP members:

- will at all times exercise honesty, objectivity and probity in the discharge of their duties and responsibilities
- will not knowingly engage in acts or activities that have the potential to bring discredit to the government
- will refrain from entering into any activity that may prejudice their ability to perform their duties and responsibilities objectively
- will at all times act in a proper and prudent manner in the use of information acquired in the course of their duties
- will not use departmental or government information for any personal gain for themselves or any other person or in any manner that would be contrary to the law or detrimental to the reputation of the department
- will not publicly comment on matters relative to activities of the GCTAP other than as authorised by the Chair.

Should any instance arise where a conflict of interest becomes apparent (including any perceived or potential conflict of interest), the GCTAP member will immediately declare the conflict to the Chair and refrain from taking part in any further discussion on the matter.